

TERMS AND CONDITIONS: WEDDING CONTRACT

Thank you for choosing Aston Wood. We respectfully ask that you read and agree our Terms & Conditions below.

Booking:

Provisional Bookings are held for 14 days, after which time they are automatically released unless a booking fee is settled.

We regret that all booking fees are non-refundable or transferable in the event of any cancellations. All bookings are considered provisional until the booking contract is signed by the client.

Payment:

Weddings

- £500 booking fee
- 25% of the remaining balance is due 3 months after the initial booking fee was settled
- 50% of the remaining balance is due 6 months prior to the wedding date.
- 6 weeks before your wedding we require the final balance

Summer Wedding Packages

There is a minimum requirement of 65-day guests and 100 evening guests for celebrations and these will be the minimum numbers charged for even if the final numbers fall below them.

Winter Wedding Packages

There is a minimum requirement of 40-day guests and 80 evening guests for celebrations and these will be the minimum numbers charged for even if the final numbers fall below them

Children's Policy

Children are charged at 50% of the package price between the ages of 3 -12 years. After this they are charged at the full package price

Cancellation

The Bride and Groom must advise Aston Wood on all cancellations and must forward the details in writing. In the unfortunate circumstances that you have to cancel or postpone your confirmed booking at any time prior to the event, please be advised that you will automatically forfeit your booking fee and all monies paid in advance. Subject to the timescales set out below a postponement/cancellation fee will be charged to the Client: Cancellation/Postponement fees are charged based on the details provided by the Client on the Booking Contract in Accordance with the following scale:

- Cancellations made at least 6 months before the event will incur - 25% of total costs plus booking fee paid.
- Cancellations 6 months – 6 weeks before the event will incur - 50% of total costs payable plus booking fee paid
- Cancellations less than 6 weeks before date will incur - 100% of total costs payable plus booking fee paid
- Once your final balance has been settled, we will not be in a position, to refund any monies, should any guests not be attending your wedding.

Wedding Menu Taster

If built into your package you are entitled to a menu taster for the wedding couple. Additional guests are charged at £50pp. You will need to pre-select Two Starters, Two Mains and Two desserts to sample. You can also sample one vegetarian starter and main if required for dietary purposes.

Club Rules & Guest Safety:

- We kindly ask that the following rules are adhered to;
- Please instruct all of your guests that they must KEEP OFF the Golf Course & Driving Range at all times! There is danger not only from golf balls but also from a number of lakes which are deep. Aston Wood Golf Club accepts no responsibility for any injury occurring if these restrictions are not adhered to.
- Fotherley Suite. Please remind your guests that the facility you have hired comprises of the Fotherley Suite, the adjacent patio and lawns. Entrance to the members area and outside restaurant patio is not permitted.
- Dress Code - Smart Casual. The management reserve the right to refuse admission
- We will ask for a point of contact that will be responsible for all children on the day of the wedding, should this be necessary.
- Consumption of own beverages is not permitted on our premises unless this has previously been agreed. Failure to comply with this will result in a £50 charge to the person found with the alcohol.
- If you are supplying your own alcohol then it is your responsibility to ensure all your guests are of legal age to be consuming the alcohol provided by yourselves.
- We do not allow Fireworks, Sparklers or Flairs anywhere on site. This is for the health and safety of you, your guests and our members.
- Once agreed, if you are providing your own DJ or entertainment THEY MUST be plugged into our sound system so that we can monitor the noise levels. They are required to visit in advance to discuss this and provide us with their Public Liability and PAT Testing Certification documents.

Clubs Liability:

The company reserves the right to cancel any booking should they deem it necessary, any monies paid will be refunded. Aston wood shall not be liable to the client if they are prevented from carrying out any or all of its obligations by circumstances beyond its reasonable control including closure of venue, Government intervention, strikes, labour disputes, accidents, acts of god, national or Local disasters, war or any event causing the whole or a substantial part on the venue to be closed to the public.

Aston Wood Golf Club highly recommends you take out Wedding Insurance for your special day.

Customers Liability:

The Customer shall be responsible for the orderly and safe conduct of the function and shall have regard to any regulations imposed by the competent authority, and shall ensure that nothing shall be done which will constitute a breach of the law or in any way cause a nuisance or be an infringement, of or occasion or render possible the forfeiture of the Licences for the sale of wine, beer, spirits, or for music and dancing or other permission attaching to the Hired premises. In particular the customer shall fully indemnify the Company against any claims, or loss or damage arising as a result of breach of the clause.

If Self Catered:

The customer shall be responsible to make the suitable arrangements with the external catering company, Aston Wood Golf Club will not be responsible for the preparation or heating of the food and is not responsible for the serving of the food unless arranged in advance. Aston Wood will be responsible for the cleaning of Aston Wood equipment, but not anything external, unless arranged in advance.

The rates will be as follows:

Servers/Pot Wash £18 per person per hour

Chef/food preparation £30 per person per hour

Damages

Aston Wood reserves the right to change or alter facilities or grounds including new development, future planning, construction, maintenance or repairs. The Client assumes responsibility for damage caused to the property, contents or grounds by them or any of their guests attending the event. Any costs incurred by Aston Wood will be added to the final bill and must be reimbursed to Aston Wood by the Client. Aston Wood accepts no responsibility for any damages caused to guest vehicles or belongings howsoever caused.



Entertainment& Decorations

All entertainment must finish by 12.00am, unless we have been approved a late licence from the council until 1.00am. Any Items i.e. table plans, candles, table centres, guest books, photo frames, brought into Aston Wood for your special day, must be collected the morning by 10.30am after the event, as Aston Wood cannot be held responsible for items not collected after this time.

Should you hire a bouncy Castle or any other entertainment, we must be provided with the suppliers Public Liability and PAT Testing Certification documents, the responsibility of the activities is held by you the customer and the supplier, Aston Wood accepts no liability for any injury that may occur or any damage to the equipment.

1. We confirm that we have read the above terms and conditions of business and accept them jointly and individually.
2. We understand cancellation charges are applicable and will be calculated in accordance with these terms and conditions.

Name of Bride:

Mobile Number:

Email Address:

Name of Groom:

Mobile Number:

Email Address:

Date of Event:

Signature

Print Name:

Address:

Town:

Postcode:

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Preferred Method of Payment – Bank Transfer

Bank Details

Aston Wood Golf Club Limited

Account Number – 61448161

Sort Code – 40-21-17

Please add your Name and Event date as Banking Reference